



113TH SEQUIM IRRIGATION FESTIVAL ARTS AND CRAFTS FAIR

MAY 3-4, 2008

Greetings!

You are invited to submit an application for the 113th Sequim Irrigation Festival Arts and Crafts Fair. The show will be held on May 3 and 4, 2008, at Seal and Cedar streets directly off Washington Street in Sequim. The hours of the show will be Saturday May 3rd, 10:00 a.m. to 5 p.m., and Sunday May 4th, 10:00 a.m. to 4 p.m., with continuous entertainment. The theme for the 113th Sequim Irrigation Festival is "Discover the Treasure of Sequim".

As with every year, we are making an effort to improve this event for you, the vendors, and also to bring in more attendees. In addition to making the fair entrances and signage more visually appealing and informative, and providing more activity throughout the fair, we are planning additional marketing and advertising efforts.

The Arts and Crafts Fair strives to feature high quality hand-made craft products. This is a juried show, and all submissions are judged by overall quality. Artists are encouraged to demonstrate their technique during the fair. Additionally, we work to make the food and entertainment offerings a draw to our community and others interested in this show.

If you would like to be a part of our festival, please complete the enclosed application. Applications will be accepted until April 1, 2008. The booth fee and deposit are due with your application and the booth fee will be cashed once you have been accepted to the fair. After your application is accepted, you will receive notification of acceptance or be advised if your name has been added to our waiting list.

I look forward to meeting you personally at the 2008 113th Sequim Irrigation Festival Arts and Crafts Fair. Additional information about the festival can be found at www.irrigationfestival.com. If you have any questions, please call me at (360) 477-3750 or contact me via email at wyattj@nikola.com.

Sincerely,

Jean Wyatt
Committee Chairperson
Sequim Irrigation Festival Arts and Crafts Fair



Sequim Irrigation Festival - P.O. Box 3201 - Sequim, WA 98382 -
(360) 477-3750
www.IrrigationFestival.com - Email: info@irrigationfestival.com



113TH SEQUIM IRRIGATION FESTIVAL ARTS AND CRAFTS FAIR FOOD VENDOR APPLICATION

MAY 3-4, 2008

Your application fees and photos must be submitted to be considered. See rules and guidelines and the accompanying letter.

Business Name: _____

Contact Name: _____

Address: _____

City: _____ St: _____ Postal Code: _____

Best Contact Phone: _____ Other Phone: _____

Email: _____ Website: _____

Please list and describe **all** products to be sold:

Washington State UBI#: _____ If you do not have a number, please attach a statement explaining why not. You must be registered with the State of Washington.

Booth size desired (specify the size that most clearly fits the space required):

10' x 10' \$100.00 10' x 20' \$200.00 10' x 30' \$300.00

If you have a trailer, please specify trailer size including hitch: _____

Power Requirements

120 Power Required? Yes No

One Outlet \$15.00 Two Outlets \$30.00

220 Power Required? Yes No

One Outlet \$15.00 Two Outlets \$30.00

1st 220 Outlet - Specify receptacle type: _____

2nd 220 Outlet - Specify receptacle type: _____

Return the following items with your completed application:

Photos of products and booth

Check for Booth/Electricity

Check for \$25 Deposit

Hold Harmless Waiver and Good Faith Pledge (see reverse)

Please send form and payment by mail to:

Sequim Irrigation Festival Arts and Crafts Committee, P.O. Box 3201, Sequim, WA 98382

Good Faith Pledge and Hold Harmless Waiver

I have read the vendor rules for the Sequim Irrigation Festival Arts and Crafts Fair and agree to abide by them. I certify that I will only sell the type of items presented in this application.

I agree to hold harmless the Sequim Irrigation Festival Arts and Crafts Fair, the Arts and Crafts Fair staff, all Arts and Crafts Fair participants and the City of Sequim, Washington, for any claims, loss or damage, of any nature, whatsoever, arising from this agreement or vendor's use of the premises during this event on May 3 and 4, 2008.

I hereby release the Sequim Chamber of Commerce, the Sequim Irrigation Festival and the Arts and Crafts Committee and any employees or volunteers of the above mentioned organizations and assumes all responsibilities associated with the May 3 and 4, 2008 event.

Artisan Name (please print)

Signature

Date

Business Name: _____



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113th Sequim Irrigation Festival Arts and Crafts Fair Food Vendor Guidelines and Information

The following is a summary of the guidelines associated with participating in the Sequim Irrigation Festival Arts and Crafts Fair. Please review these.

Application Deadline: Applications will be accepted until April 1, 2008. All applications must be complete and the Good Faith Pledge and Hold Harmless Waiver signed.

Food Vendor Selection Process: The Sequim Irrigation Festival makes an effort to offer a variety of foods and beverages. While there may be some overlap in offerings by food vendors, every attempt is made to minimize this. Vendors are accepted to the Arts and Crafts Fair based on how the food items meet this criteria and the quality of the food.

Deposit: A separate check in the amount of \$25.00 is required as a deposit. This will be held until the end of the show on Sunday. Provided your space is left in a clean manner and you have participated on the dates and at the times specified, your check will be returned to you.

Booth Fee: Please send a check or money order with this application for the booth fee. If you have requested electricity, please include that amount as well. The booth fee will be held and cashed after you have been accepted to the Arts and Crafts Fair. Please note that this is an outdoor event. We provide the space only; you must provide the materials that you require for your booth. Two weeks prior to the show, there will be NO REFUNDS. NO REFUNDS will be issued due to acts of nature.

Hours of Operation: All booths must be open for business Saturday, 10 am to 5 pm and Sunday, 10 am to 4 pm. If you choose to break down early, you will not be accepted to the show again. If you arrive late, you will not be permitted to participate that day and you will not be issued a refund. Arts and Crafts Fair load-in will be available starting at 6pm Friday and early Saturday morning.

Food and Booth Photos: Submit at least three print photos of your food items and a photo of your booth. Photos will be kept on file at the festival and will not be returned. Number and label your photos with your name and the item prices. If a menu is available, please include that as well.

Health Permit You will need to obtain a temporary health permit from Clallam County for the show. Clallam County charges a fee for the permit processing.

Booth Security: Booths must be covered and able to withstand wind and rain. Booths may be left up overnight as there is a security patrol, but any merchandise should be secured and the festival is not responsible for loss or damage. "Blue tarps" are not allowed as booth shelters, but can be used to secure the booth at night.

Acceptance Notification: Vendor notifications of acceptance will be sent as soon as your application has been reviewed. You will receive additional information and booth location assignment in mid-April.

Questions? wytati@nikola.com or call 360-477-3750



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