



## 113<sup>TH</sup> SEQUIM IRRIGATION FESTIVAL ARTS AND CRAFTS FAIR

MAY 3-4, 2008

Greetings!

You are invited to submit an application for the 113<sup>th</sup> Sequim Irrigation Festival Arts and Crafts Fair. The show will be held on May 3 and 4, 2008, at Seal and Cedar streets directly off Washington Street in Sequim. The hours of the show will be Saturday May 3<sup>rd</sup>, 10:00 a.m. to 5 p.m., and Sunday May 4<sup>th</sup>, 10:00 a.m. to 4 p.m., with continuous entertainment. The theme for the 113<sup>th</sup> Sequim Irrigation Festival is "Discover the Treasure of Sequim".

As with every year, we are making an effort to improve this event for you, the vendors, and also to bring in more attendees. In addition to making the fair entrances and signage more visually appealing and informative, and providing more activity throughout the fair, we are planning additional marketing and advertising efforts.

The Arts and Crafts Fair strives to feature high quality hand-made craft products. This is a juried show, and all submissions are judged by overall quality. Artists are encouraged to demonstrate their technique during the fair. Demonstrations tend to increase the amount of time the public will spend at your booth. If you let us know that you intend to demonstrate your craft we will highlight that during the fair and would like to talk with you about how we can help you.

If you would like to be a part of our festival, please complete the enclosed application. Applications will be accepted until April 1, 2008. Notification of acceptance will begin in mid-February as we begin the jury process. The booth fee and deposit are due with your application and the booth fee will be cashed once you have been accepted to the fair. After your application is juried, you will receive notification of acceptance or be advised if your name has been added to our waiting list.

We are always looking for new participants. If you recommend someone to us who becomes a new participant in this show, you will receive a 25% discount on your booth space.

I look forward to meeting you personally at the 2008 113<sup>th</sup> Sequim Irrigation Festival Arts and Crafts Fair. Additional information about the festival can be found at [www.irrigationfestival.com](http://www.irrigationfestival.com). If you have any questions, please call me at (360) 477-3750 or contact me via email at [wytatj@nikola.com](mailto:wytatj@nikola.com).

Sincerely,

Jean Wyatt  
Committee Chairperson  
Sequim Irrigation Festival Arts and Crafts Fair



Sequim Irrigation Festival - P.O. Box 3201 - Sequim, WA 98382 -  
(360) 477-3750  
[www.IrrigationFestival.com](http://www.IrrigationFestival.com) - Email: [info@irrigationfestival.com](mailto:info@irrigationfestival.com)



# 113<sup>TH</sup> SEQUIM IRRIGATION FESTIVAL ARTS AND CRAFTS FAIR ARTIST-CRAFTSPERSON GUIDELINES AND INFORMATION

**MAY 3-4, 2008**

**Your application fees and photos must be submitted to be considered. See rules and guidelines and the accompanying letter.**

Business Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ St: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Best Contact Phone: \_\_\_\_\_ Other Phone: \_\_\_\_\_

Email: \_\_\_\_\_ Website: \_\_\_\_\_

**Crafts (Check the category that best describes your work.)**

- |  |                                  |   |
|--|----------------------------------|---|
| <input type="checkbox"/> CHILDREN  | <input type="checkbox"/> GLASS   | <input type="checkbox"/> PHOTOGRAPHY      |
| <input type="checkbox"/> DOLLS   | <input type="checkbox"/> JEWELRY | <input type="checkbox"/> POTTERY/CERAMICS |
| <input type="checkbox"/> FIBER   | <input type="checkbox"/> LEATHER | <input type="checkbox"/> TOYS             |
| <input type="checkbox"/> FINE ART  | <input type="checkbox"/> METAL   | <input type="checkbox"/> WOOD             |
| <input type="checkbox"/> GARDEN  | <input type="checkbox"/> PAPER   | <input type="checkbox"/> OTHER            |
| <input type="checkbox"/> AGRICULTURAL PRODUCTS (i.e., food products, plants) |                                  |   |

Please list and describe **all** products to be sold:

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**Washington State UBI#:** \_\_\_\_\_ If you do not have a number, please attach a statement explaining why not. You must be registered with the State of Washington.

**Booth size desired:**

- 10' x 10' \$100.00       10' x 20' \$200.00

**Power Requirements:**

- No Power       One Outlet \$15.00       Two Outlets \$30.00

**Return the following items with your completed application:**

- |   |   |
|---|---|
| <input type="checkbox"/> Photos of products and booth | <input type="checkbox"/> Check for Booth/Electricity                              |
| <input type="checkbox"/> Check for \$25 Deposit       | <input type="checkbox"/> Hold Harmless Waiver and Good Faith Pledge (see reverse) |

**Please send form and payment by mail to:**

Sequim Irrigation Festival Arts and Crafts Committee, P.O. Box 3201, Sequim, WA 98382





## 113<sup>TH</sup> SEQUIM IRRIGATION FESTIVAL ARTS AND CRAFTS FAIR ARTIST-CRAFTSPERSON GUIDELINES AND INFORMATION MAY 3-4, 2008

The following is a summary of the guidelines associated with participating in the Sequim Irrigation Festival Arts and Crafts Fair. Please review these.

**Application Deadline:** Applications will be accepted until April 1, 2008. Applications will be juried periodically beginning in mid-February. The last jury process will occur in early April. All applications must be complete and the Good Faith Pledge and Hold Harmless Waiver signed.

**Vendor Selection Process:** This is a juried show. We present a wide variety of artistic, quality hand-made crafts to the public. All crafts presented and sold must be made by the artist submitting the application. The products may not include manufactured components, imports, or consignments and the artist must be present at the Irrigation Festival Arts and Crafts Fair. Vendors are monitored to ensure that the products sold reflect those presented in your application. It is the Sequim Irrigation Festival Committee's discretion to accept or reject any applicant.

**Deposit:** A separate check in the amount of \$25.00 is required as a deposit. This will be held until the end of the show on Sunday. Provided your space is left in a clean manner and you have participated on the dates and at the times specified, your check will be returned to you.

**Booth Fee:** Please send a check or money order with this application for the booth fee. If you have requested electricity, please include that amount as well. The booth fee will be held and cashed once you have been accepted to the Arts and Crafts Fair. Please note that this is an outdoor event. We provide the space only; you must provide the materials that you require for your booth. Two weeks prior to the show, there will be NO REFUNDS. NO REFUNDS will be issued due to acts of nature.

**Hours of Operation:** All booths must be open for business Saturday, 10 am to 5 pm and Sunday, 10 am to 4 pm. If you choose to break down early, you will not be accepted to the show again. If you arrive late, you will not be permitted to participate that day and you will not be issued a refund. Arts and Crafts Fair load-in will be available starting at 6pm Friday and early Saturday morning.

**Craft and Booth Photos:** Submit at least three print photos of your work and a photo of your booth. Photos will be kept on file by the festival and will not be returned. Items submitted to the jury must represent the different prices in your overall price range. Number and label your photos with your name and the item prices.

**Booth Security:** Booths must be covered and able to withstand wind and rain. Booths may be left up overnight as there is a security patrol, but any merchandise should be secured and the festival is not responsible for loss or damage. "Blue tarps" are not allowed as booth shelters, but can be used to secure the booth at night.

**Acceptance Notification:** Vendor notifications of acceptance will be sent as soon as your application has been through the jury process, beginning in mid-February. You will receive additional information and booth location assignment in mid-April.



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